



OFFICE OF THE DEAN

Late Shri Lakhiram Agrawal Memorial Medical College, Raigarh (C.G.)
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No./ MC/PUR/TENDER/ 6246

Raigarh, Dated ..01/01/18

Tender Notice Supply of Drug for Pensioners and Local Purchase

Late Shri Lakhiram Agrawal Memorial Medical College Raigarh (C.G.) invites e-tender for Rate Contract for **Supply of Drug for Pensioners and Local Purchase** from Dealer/Supplier Located at Raigarh. The Tender Document containing the detailed terms & conditions may be viewed and obtained from our website www.gmcragarh.edu.in and <https://eproc.cgstate.gov.in/>

Cost of Tender Document – Rs.3000/-		
Earnest Money Deposit The requisite EMD shall have to be paid as follows:-		
Payable to	EMD in the form of	EMD amount in rupees.
Dean, Late Shri Lakhiram Agrawal Memorial Medical College Raigarh (C.G.)	Banker's Cheque/Demand Draft	2,00,000/- (Two Lacs only)
Bid Start Date	02.01.2018 at 11.00 AM onwards	
Last Date & time of submission of Form through Online at Website https://eproc.cgstate.gov.in/	15.01.2018 before 11:59 PM	
Last Date & time for submission of Physical documents	17.01.2018 before 05:00 PM	
Date and Time of Prequalification/ Financial bid opening	18.01.2018 at 03:00 PM	


Dean

**Late Shri Lakhiram Agrawal Memorial
Medical College Raigarh (C.G.)**

PREPARATION AND SUBMISSION OF TENDER :

1. The tender should be submitted in Two parts i.e. **Prequalification Bid and Financial Bid by Online Mode Only at Website <https://eproc.cgstate.gov.in/>** Bidder shall also submit a copy of acknowledgment of online submission along with photocopy of pre-qualification documents, DD/Bankers Cheque (EMD) on **17.01.2018 before 05:00 PM** at the Office of the Dean, Late Shri Lakhiram Agrawal Memorial Medical College Raigarh (C.G.)
2. **Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 2,00,000 (Rupees Two Lacs Only)** by way of Demand Draft/Bankers' Cheque duly pledged in favour of **"Dean, Late Shri Lakhiram Agrawal Memorial Medical College, Raigarh (C.G.)"**. The DD/Bankers Cheque for earnest money deposit must be enclosed in the envelope containing the acknowledgment of online submission and pre-qualification document to submitted in physical form as mentioned above. The EMD of the successful bidder shall be returned after the successful completion of contract order and for unsuccessful bidder(s) it would be returned after finalization of Rate Comparison

INFORMATION & INSTRUCTIONS TO THE BIDDERS

1. **Registration of the Bidders on Chhattisgarh Government e-Procurement Portal**
<http://eproc.cgstate.gov.in>

All the bidders in order to participate in the tenders floated using the Electronic Procurement System are required to be registered on <https://eproc.cgstate.gov.in>

2. **Opening of an Electronic Payment account:** For Submitting the bids online Bidders are required to make online payment for Bid Submission fee using the electronic payments gateway service as mentioned in the List of online payment modes.
3. **Payment for submission of bids online:** The tender documents may be downloaded online directly by eligible Bidders. The Bidders are required to make the payment for bid submission through online payment modes. The suppliers can submit the bids by making online payment of submission fees using the service of the secure electronic payments gateway, and should print out the system generated receipt for their reference which can be produced whenever required. The secure electronic payments gateway is an online interface between Bidders and credit card / online payment authorization networks. Submission of bids, EMD and other documents will be governed by the time schedule given under "Key Dates" on the online e-Procurement System portal for the particular tender.
4. **Tender Download:** Eligible Bidders can download the Tender Document online.



5. **Submission of Bid Seal of online bids:** The online submission of bids will be preceded by submission of the “digitally signed bid seal” as stated in the tender time schedule (Key Dates) published in the NIT. The supplier cannot change any bid data after the generation of bid seal.
6. **Opening of Tender documents:** The authority receiving the tenders or authorized officer shall first open the “Cover A” of all the bidders and check for the validity of Tender Processing Fee & EMD as required by LSLAMMC, Raigarh. In case, the requirements are incomplete, the Price Bid as submitted in Cover B of the concerned bidder received shall not be opened. The authority shall then open the tenders submitted by the suppliers online through the CG Government procurement website.
7. **EARNEST MONEY DEPOSIT (EMD)**

EMD acts as a safeguard against bidder’s withdrawing/altering its bid during the bid validity period. EMD (or Bid Security) is must all bidders except for those holding EMD exemption Certificate from the District Industries Centres of Directorate of Industries and Commerce, Govt. of Chhattisgarh. However, the bidder needs to provide sufficient documentary evidence in support of the exemption along with the tender document to avail the same.

- **Refund of Earnest Money Deposit**

The EMD should be refunded in the following circumstances:

1. The EMD submitted by unsuccessful bidders shall be returned after finalization of Rate Contract.
2. The EMD submitted by the successful bidder should be returned without any interest after the successful bidder deposits the performance security according to conditions stipulated in the bid document.

- **Forfeiture of Earnest Money Deposit**

The EMD shall be forfeited in the following circumstances:

1. If the bidder withdraws from the bid in any respect within the period of validity of the bid.
2. If any document / information provided by the bidder in support of its eligibility is proved to be false or forged, then EMD may be forfeited.
3. If case any bidder withdraws its bid /offer partially (for some item) amount will be forfeited.

Note: Without EMD or Tender fee bidder will not be consider for further process / rejected.
(Except bidder submitted document & Eligible for exemption of EMD & tender fee)

Tender Procedure

E-tender shall be submitted through Online at Website <https://eproc.cgstate.gov.in/> in Two part, viz., Prequalification bid, and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before submitted.

1. Requirements of Cover A: (Prequalification Bid)

The following documents are to be furnished by the bidder along with Prequalification bid as per the tender document: **(Annexure –I)**

1. UTR No. of the Payment of Tender Fees
2. Scanned Copy of EMD Cost must be uploaded. EMD cost in the form of DD/Bankers Cheque of Rs.200000/- (Two Lacs only) of any scheduled bank in favour of Dean, Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh (C.G.).
3. Bidder must have valid GST registration certificate of Firm/company.
4. Bidder should have valid Drug Licence of firm/company.
5. Bidder should have valid trade licence (Gumasta) issued by Municipal Authorities in case of others/Certification of incorporation in case of company /LLP
6. Should have Average Annual turnover of Rs. 20 Lacs during the last three consecutive years. (Annexure-II)
7. The Bidder should have valid PAN of the applicant firm.
8. The firm should submit an Affidavit/Undertaking duly notarized that they have not abandoned, debarred & blacklisted of any work of State Government etc. during the last 5 years.
9. List of past supplies with performance certificate from end users in Govt./Semi Govt./Public Sector departments at least one.
10. Affidavit/Undertaking that the firm has no vigilance case/CBI/FEMA case pending against supplier (Principal)
11. Affidavit/Undertaking that the firm is not supplying/ has not supplied in past 2 years the same item at the lower rate quoted in the tender to any govt. organization.
12. Affidavit/Undertaking for Acceptance of all terms and conditions.

II. Required of Cover "B" (Financial Bid)

1. Bidder should offer maximum discount on print rate applicable to all medicines.
2. Discount on print rate of highest bidder for Medicines will be negotiable.
3. Separate rate for Branded and generic Drugs as per norms.



Terms & Conditions

1. Dealers/stockist and supplier from Local Raigarh (C.G.) are eligible to bid.
2. Tender document may be downloaded from LSLAMMC Raigarh web site <http://www.gmcraigarh.edu.in> (for reference only).
3. Bidder must have valid GST Registration and should furnish a copy of GST registration number. Tenders not complying with this condition will be rejected.
4. Bidder should have valid Drug Licence of Firm.
5. The Dean, LSLAMMC Raigarh does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be rejected.
6. Offer should be quoted in % of subsidy on printed rate. No other taxes and duties will be paid over and above the quoted prize.
7. The damage during transport/supply of Drugs to FOR will be at the cost of bidder. In transit loss upto supply destination has to be borne by bidder.
8. Price should be quoted in Indian Rupees. It should be firm and final F.O.R. Hospital Premises, Raigarh and inclusive of all taxes. No other taxes and duties will be paid over and above the quoted price.
9. The quoted rates will be valid for 18 months from the date of opening of Price Bid. Rates once quoted will be final and will not be allowed to be increased during the validity period under any circumstances and for any reason whatsoever.
10. Bidder shall make available one person from you, for collection of prescriptions every day at the time fixed by authority.
11. Bidder will receive prescriptions every day (24x7) from Hospital.
12. Prescribed Medicine must be made available maximum within 24 Hours in the Hospital.
13. Bidder should submit monthly bill at the end of month.
14. Bidder has to supply only Generic drugs irrespective of name of drugs written on Prescription/ Demand Form
15. In situation when generic drugs is not available then prescribed drugs (Branded) can be supplied.
16. Bills for generic and branded drugs must be separate.
17. Bills for branded drugs will be accepted in the office only when it has been certified by the supplier that Particular drug was not available in Generic Form.
18. EMD of unsuccessfully bidder will be returned from date of finalization of rate of items.



19. Bidder Should be engaged in the business of supply of Drug and have average annual turnover more than 20 Lacs for last three consecutive years. (Annexure-II)
20. The payment will be made after supply and acceptance of the Drugs which must be completed within the period mentioned in the supply order. Delivery Period and other conditions of bidder will not be accepted and as such conditional tenders will be rejected.
21. The Drugs supplied should be latest production and must have validity of atleast 12 months.
22. Dean, LSLAMMC, reserves the right to conclude parallel Rate Contracts with a number of suppliers and place Orders on any of such firm that may be the most economical to it or suitable to its requirements.
23. Breach of Terms and Conditions: In Case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by LSLAMMC, Raigarh in that event the EMD shall also stands forfeited.
24. Dean reserves all rights to accept or reject any or all tender without assigning any reasons therefor.
27. The supply has to be made within a period of 24 hrs. days from the date of the issuance of Purchase Order by the institute. In case of failure to do so, the institute may impose the penalty as mentioned below and deduction will be made from amount payable towards supply of Purchase order value, except in force majeure (Act of God, War, Hostilities, Invasion, Act of Foreign enemies, Mobilisation, Requisition, Embargo, Rebellion, Revolution, Insurrection, Civil War, Acts of threat of Terrorism, Riots, Commotion, Strikes, Go slow, Lock Outs, Contamination by Radio Activity from any Nuclear Fuel etc.):

Supply	Penalty
Upto 24 hrs.	Nil
24 hrs. - 72 hrs.	2% of Pending Supplies Value
More from 3 days.	5% of Pending Supplies Value


Dean

**Lt. Shri Lakhiram Agrawal Memorial
Medical College Raigarh (C.G.)**

PREQUALIFICATION CHECK LIST

S.No.	Documents to be Provided	Yes/No
01	UTR No. of the Payment of Tender Fees	
02	DD/Banker's Cheque for submission EMD/Copy of exemption certificate	
03	Bidder must have valid GST registration certification of firm/company	
04	Bidder should have valid Drug Licence.	
05	Tenderer should have valid trade licence (Gumasta) issued by Municipal Authorities in case of others	
06	Should have average Annual turnover of Rs. 20 Lacs during the last three consecutive years. (Annexure-II)	
07	The Bidder should have valid PAN of the applicant firm.	
08	The firm should submit an Affidavit/Undertaking duly notarized that they have not abandoned, debarred & blacklisted of any work of State Government etc. during the last 5 years.	
09	List of past supplies with performance certificate from end users in Govt./Semi Govt./Public Sector departments at least one.	
10	Affidavit/Undertaking that the firm has no vigilance case/CBI/FEMA case pending against supplier (Principal)	
11	Affidavit/Undertaking that the firm is not supplying/ has not supplied in past 2 years the same item at the lower rate quoted in the tender to any govt. organization.	
12	Affidavit/Undertaking for Acceptance of all terms and conditions.	

On the letter pad of Chartered Accountant

This is to certify that the total turnover in the case of M/s..... having PAN is as under:

Financial Year/Period	Amount in Rupees (Figures)	Amount in Rupees (words)
2014-15		
2015-16		
2016-17		
Total		

Average= Total/3

It is further certified that the above mentioned amounts have been derived from the books of accounts presented before us for the above mentioned periods.

Chartered Accountants

